

BEARINGER TOWNSHIP REGULAR BOARD MEETING  
17034 Town Hall Highway                      Millersburg, Michigan  
April 10, 2018 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Clerk Beverly Rossetto, Treasurer Emilie Stawiarski and Trustees Duane Walker and Patricia Frost. Others in attendance were Doug Phelps, Tom Anglin, Mike Trudell, Dave Cowper, Anna Meyer and Jim Meyer.

**Approval of Agenda:** Supervisor Patterson stated that under New Business two items will be added: F. Purchase of a new Ballot Box and G. Township Hall window washing. Duane Walker made a motion to approve the meeting agenda as amended, Patricia Frost supported the motion. Five aye votes, motion carried.

**Approval of Consent Agenda:** Motion made by Patricia Frost to approve the Consent Agenda and pay the bills for the month of March 2018, Duane Walker supported the motion. Five aye votes, motion carried.

**March 13, 2018 Minutes:** Supervisor Patterson inquired if everyone had reviewed the minutes, Emilie Stawiarski made a motion to approve the minutes as written, and Patricia Frost supported the motion. Five aye votes, motion carried.

**Treasurer's Report:** Treasurer Stawiarski gave an activity report of the March 2018 financial statement. Fund balances ending March 31, 2018 were:

1.	General Fund Savings Account	\$188,122.26
2.	General Fund Checking Account	2,136.09
3.	CD (Savings) Account	134,618.36
4.	Township Building Fund	<u>20,053.85</u>
	Total (All Accounts)	\$344,930.56

A tag report was presented showing income and expense from April 1<sup>st</sup> through March 31<sup>st</sup> for fiscal year 2017/2018. Treasurer Stawiarski questioned if the tag report has been helpful, the Board agreed that the tag report is helpful and requested that she continue providing the report. For the 2017 Property tax settlement, as of today \$68,326.94 has been transferred from Huron National Bank to the Township Savings Account at Chemical Bank. Final tax settlement will be completed in May. Treasurer Stawiarski gave an annual report of all Certificates of Deposit.

**Clerk's Report:** Clerk Rossetto stated that the March 13, 2018 minutes, the financial statement, balance sheet and check register March 31, 2018 are available. The final 2017/2018 Budget is available with the following amendments: Clerks, \$68.55 moved from Misc. to Office Supplies (101-215-955 to 101-215-727). Board of Review, \$72.70 moved from Misc. to Transportation (101-247-955 to 101-247-860). Treasurers, \$285.83 moved from Postage to Office Supplies (101-253-737 to 101-253-727). Building & Grounds \$99.77 moved from Supplies to Contract Service and Telephone (101-265-737 to 101-265-801 [\$45.00] and 101-265-923 [\$54.77]). Clerk Rossetto reported that she had attended the State of Michigan training and was certified to conduct the

Bearinger Township elections. She will be attending election training for the QVF Election Bureau May 20, 2018 in Gaylord, MI. The new election equipment has been ordered and will arrive within the next four weeks. Election Inspector training will be in June for our election workers.

**Trustee's Report:** Trustee Walker gave a summary of the Onaway Area Ambulance Service meeting held, March 28, 2018. The 2018/2019 Budget was approved. The new office desk is scheduled to be delivered and installed. Thirty one runs were reported for the month of February. At last month's meeting the Board observed a power cot demonstration.

**Assessor's Report:** No report.

**Supervisor's Report:** No report. Rogers City Area Ambulance Authority will meet tomorrow.

**Correspondence:** Supervisor Patterson received correspondence from Michigan Township Association Political Action Committee.

**Old Business:** Supervisor Patterson distributed updated information regarding the Cemetery Resolution for each board member to review and contact him with any corrections or suggestions. The cemetery resolution will be addressed at the May 8, 2018 meeting.

**New Business:** A. Appointment of Onaway Area Ambulance Service alternate representative. Supervisor Patterson made a motion to appoint Patricia Frost as the alternate representative, Emilie Stawiarski supported the motion. Five aye votes, motion carried.

B. Rogers City Planning Commission Report. Emilie Stawiarski gave a summary of the March meeting. Topics of discussion were windmills, solar farms and solar power placement. No plans have been submitted for windmills, the only thing received by Zoning was a test plan. An audience member spoke about a Condominium site plan approved last November that is next to his property. A resident has been approached by a windmill company and upon reviewing the Planning Commission ordinances, has suggested that the Planning Commission review and update their windmill ordinances to be in compliance with state and federal statutes. The Planning Commission has agreed to review and update their ordinance.

Review of Medical Marihuana Facilities, the Board of Commissioners has petitioned the Planning Commission to review the licensing act for Presque Isle County zoning and the impact. Two residents spoke on behalf of medical marihuana facilities. Patricia Frost has been appointed to the Planning Commission and will take the oath of office in May.

C. Property Tax Account: Motion made by Emilie Stawiarski to move the Bearinger Township Tax Account from Huron National Bank to Calcite Credit Union with signers Emilie Stawiarski and Beverly Rossetto on the account. Patricia Frost supported the motion. Roll call vote: Voting yes were Patricia Frost, Duane Walker, Emilie Stawiarski, Archie Patterson and Beverly Rossetto. Five yes votes, motion carried.

D. Building Fund: Archie Patterson made a motion to deposit \$10,000.00 into the Bearinger Township Building Fund, Patricia Frost supported the motion. Roll call vote: Voting yes were Duane Walker, Patricia Frost, Emilie Stawiarski, Archie Patterson and Beverly Rossetto. Five yes votes, motion carried.

E. Waive \$50.00 Cemetery Management Fee: Supervisor Patterson explained the confusion regarding cemetery plots 31 B, C & D and request that the Management Fee be waive to allow Mr. McElyea to bury his mother next to his father in the Bearinger Township Cemetery. Motion was made by Emilie Stawiarski and supported by Patricia Frost to waive the fee. Roll call vote: Voting yes were Patricia Frost, Emilie Stawiarski, Archie Patterson, Duane Walker and Beverly Rossetto. Five yes votes, motion carried.

F. Election Ballot Box: Clerk Rossetto requested permission to purchase a new ballot box for the storage of voted election ballots. Archie Patterson made a motion to purchase a ballot storage box, Duane Walker supported the motion. Roll call vote: Voting yes were Duane Walker, Archie Patterson, Emilie Stawiarski, Patricia Frost and Beverly Rossetto. Five yes votes, motion carried.

G. Township Hall windows: Archie Patterson made a motion to contract for the washing of the Township Hall windows with a limit set at \$150.00, Emilie Stawiarski supported the motion. Roll call vote: Voting yes were Duane Walker, Archie Patterson, Emilie Stawiarski, Patricia Frost and Beverly Rossetto. Five yes votes, motion carried.

**Public Comment:** No public comments.

Being no comments, Emilie Stawiarski made a motion to adjourn the meeting, motion supported by Duane Walker. Five aye votes, motion carried. Meeting adjourned at 7:21 pm.

Next regular Township Board meeting will be held, Tuesday, May 8, 2018 at 6:30pm.

Minutes taken and respectfully submitted by,

*Beverly Rossetto*

Beverly Rossetto, Township Clerk